## CMS Parking Lot Safety

One of the busiest times of the day on our campus is the arrival and dismissal of over 500 students. Center Middle School staff members monitor student safety and traffic flow during these times. We need you to help us keep the students safe and traffic flowing smoothly. We want to stress the need for everyone to pay attention to our staff, as they direct student and vehicle traffic.

Please take a moment to read "CMS's Parking Lot Guidelines" in order to keep our students safe.

When teachers, students and staff practice proper school parking lot safety, it makes it easier to keep everyone safe. School parking lots can be incredibly busy places in the morning when children arrive and in the afternoon when it is dismissal time. Ensuring the safety of all students, families, and visitors to the school as they enter or depart from the parking lot is a primary concern of the school staff, but it requires everyone's participation, including parents.

## PROCEDURES THAT WILL GREATLY INCREASE STUDENT SAFETY:

- Drive slowly in parking lots and on surrounding streets.
- Remain patient, courteous, and follow the rules.
- Cell phones should not be used in the parking lot, especially when students are present.
- Always watch for children and be cautious.
- Please use designated Drop Off/Pickup Zones only
- Our staff are doing what we believe is best for the safety of ALL students. If you
  have a question, comment or idea, feel free to talk to or email our campus principal,
  Mr. Jake Henson.

## Never let children walk through the parking lot alone.

If you are going to use the parking lot rather than the designated drop-off/pick-up areas, plan to park your vehicle and escort your student to/from the drop-off/pickup waiting area. Students hidden behind cars and coming out unexpectedly can pose a problem for even cautious drivers.

## **Drop Off/Pickup Zone**

If you would like to drop-off/pick-up your student, we have two lanes in the parking lot that are designated as an unloading/loading zone. These lanes are intended to keep the traffic flow moving. These lanes are for "unloading/loading only," please do not park and leave your vehicle.

Once you are in the unloading/loading lane:

- Stop the vehicle for students to exit/enter safely.
- If you are picking up a student after school, pull into one of the lines formed in the cafeteria parking lot off Malone Drive.
- When waiting in the load/unload area pull up as far as you possibly can to allow other cars to move forward. This allows waiting cars to pull in off the street.
- Do not leave your car unattended in the load/unload area you must remain in your car.
- If your child is not immediately available, we ask that you pull into a parking space until we can get them to the area. Please help reinforce the importance of your child going to the pick-up area <u>directly</u> after school.
- If you are going to be late please call the office. Children that are not picked up promptly will be asked to go to the office area until their parent comes to get them.

No child should go in between cars to load themselves in the outside "loading lane." Children loading into cars should only load on the school side of your car – this ensures that children are never walking in the parking lot area. If you choose to park in a parking space, you must get out of your car and get your child. Children will not be allowed to walk out into the parking lot by themselves.

Thank you